



St. Martin's Engineering College

Dhulapally, Secunderabad-500014

Action Taken Report: 2016-17

Mechanical Maintenance Committee

S.No.	Action Plan	Point Discussed	Action Taken	Status
01	Mechanical Maintenance in Mechanical labs.	To check and rectify all machine components available at all times.	After the first application, tracked each machine to determine where changes were needed to be made to lubricant types, application quantities and application frequency.	Done
02	Mechanical Maintenance in Electrical labs.			
03	Mechanical Maintenance in Civil labs.			
04	Mechanical Maintenance in Other Departments			

SB

Convener